

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**MINUTES  
REGULAR VOTING MEETING**

**FEBRUARY 24, 2015  
OBLOCK JUNIOR HIGH SCHOOL - AUDITORIUM  
7:00PM**

The Plum Borough School District's mission is to educate children in a safe and engaging learning environment while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

**Tuesday, February 24, 2015 at 7:00PM in the Auditorium at  
Oblock Junior High School in Allegheny County at  
440 Presque Isle Drive Plum, PA 15239**

**Call to Order/Pledge of Allegiance**

Mr. Colella called the meeting to order at 7:02PM and led the group in the Pledge of Allegiance

**Roll Call**

Mrs. Vento took roll.

Present: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco

Absent: None

Solicitor: Mr. Tony Giglio

**Executive Session**

The Board met in Executive Session on February 10, February 17, and this evening, February 24 to discuss matters of student confidentiality, personnel, negotiations, and real estate.

**Approval of Minutes**

Recommend approval of the following Meeting Minutes: January 27 Regular Board Meeting; February 10 Facilities, Education, and Policy Committees; and the February 17 Finance Committee.

*Motion by: Dowdell, Second by: Stepnick*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco*

*No: None*

*Absent: None*

**District Features**

Mr. Rick Berrott, TV Production Teacher, Make-a-Wish Recognition  
Jordan Cioppa, Mike McGuire, Jake Mitolo, Nick Poprocky

## Citizens' Comments on Agenda Items

None

## Citizens' Comments on Non-Agenda Items

1. Elizabeth A. Kim, Pembroke Court, spoke regarding successful teachers at Holiday Park.
2. Gene Strycula, Greendale Drive, spoke regarding teacher/student issues and policy.
3. Ed Helbling, Oakhill Drive, spoke regarding teacher/student issues and policy.
4. Bill Chapla, Pine Valley Drive, spoke regarding teacher/student issues and policy.
5. Paul Freese, Center Road, spoke regarding student/board member and social media.
6. Wade Woolford, Winchester Driver, spoke regarding teacher/student issues and policy.

## Agenda

### Facilities Committee - Mr. Rich Zucco, Chair

Recommend approval of the following Use of Facilities applications, as presented:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. Berks Regional Tennis Association	April 25, May 2,9,16,23, and June 7, 2015	Sr. High – Tennis Courts
2. PHS Boys' Volleyball Boosters	March 24, 31, April 7,9,21,28 and May 7, 2015	Sr. High – Gym and Concession Stand
3. PHS Boys' Volleyball Boosters	April 24 and 25, 2015	Sr. High – Cafeteria, Gym 1 & 2, and Concession Stand
4. AEO Track Team	May 6, 2015	Sr. High – Athletic Field, Press Box, Sound System, Concession Stand, Rest Rooms
5. Elementary Orchestra	May 6,13 2015	Sr. High – Auditorium
6. Plum Borough Youth Lacrosse	April 24, 2015	Sr. High – Football Field
7. St. John's Track & Field Team	March 10,12,17,19,24,26,31 April 2,7,9,14,16,21,23,28, 30 and May 5,7,14, 2015	Sr. High - Track
8. Elementary Orchestra	March 5,12,19,26 and April 9,16,23, 2015	Oblock – Auditorium

9. Plum Area Youth Soccer	April 1, 2015 through June 5, 2015 – Monday thru Friday	Sr. High – Athletic Field
10. AS@P & HP PTSA	March 26, 2015	Oblock – Auditorium
11. AS@P 6 <sup>th</sup> Grade Trip Committee	March 3, and 23, 2015	Oblock - Cafeteria
12. Plum Area Youth Soccer Club	April 1, 2015	Oblock – Auditorium
13. Just Catch It LLC Baton Studio	May 28, 2015	Oblock – Gym and Lobby Area (Fee)
14. Center 6 <sup>th</sup> Grade Trip Committee	March 18, 2015	Center – Cafeteria
15. PHS Twirling Club	March 2,9,16,23,30 April 13,20,27, and May 4,18, 2015	Center - Gym

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco*

*No: None*

*Absent: None*

Recommend approval of the General Obligation Bond Invoices, as presented.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco*

*No: None*

*Absent: None*

Recommend approval to accept a two-year agreement with Aramark Services, effective July 1, 2015, as presented and attached.

*Motion to table by: Stepnick, Second by: White*

*Final Resolution: Motion Fails with a Roll Call Vote*

*Yes: Gallagher, McGough, Stepnick, White*

*No: Colella, Dowdell, St. Leger, Tommarello, Zucco*

*Absent: None*

Recommend approval to accept a two-year agreement with Aramark Services, effective July 1, 2015, as presented and attached.

*Motion by: Zucco, Second by: Dowdell*

*Final Resolution: Motion Passes with a Roll Call Vote*

*Yes: Colella, Dowdell, St. Leger, Tommarello, Zucco*

*No: Gallagher, McGough, Stepnick, White*

*Absent: None*

The Facilities Committee met on February 10, 2015. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, March 10, 2015 at 6:00PM in the Plum High School Board Room.

**Personnel Committee - Mr. Kevin Dowdell, Chair**

Recommend approval to accept the following retirements, effective the day after the last day of school for the 2014-15 school year:

- a. Jeannie Sgro, Paraprofessional at AS@P Elementary School.
- b. Susan Hernandez, Paraprofessional at AS@P Elementary School.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco*

*No: None*

*Absent: None*

Recommend approval to amend the January 27, 2015 motion to accept the resignation of Debra Conti, Bus Aide, retroactive to January 19, 2015, to read, accept the retirement of Debra Conti, Bus Aide, retroactive to January 19, 2015.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, Tommarello, White, Zucco*

*No: None*

*Absent: None*

**At this time 8:04PM Rich Zucco and Joe Tommarello left the meeting.**

Recommend approval to amend the November 25, 2014 motion for Kathleen Burns, Food Service Worker at Holiday Park Elementary School, beginning January 14, 2015 for a period not to exceed 12 weeks, to read, an unpaid leave not to exceed 12 weeks beginning January 6, 2015.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to hire Donna Grasinger, Cook Manager at Oblock Junior High School, retroactive to January 28, 2015, at a pro-rated salary of \$24,657.00.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to hire Steven Miles, Help Desk Technician, beginning March 2, 2015 at a pro-rated salary of \$30,000.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to accept the Educational Sabbatical Leave Request, pursuant to Public School Code for Kirstin Vinton, Kindergarten Teacher at Center Elementary School, for the fall semester of the 2015-16 school year.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to increase the hourly rate for the Plum High School Security Guards to \$14.00 per hour for the 2015-2016 school year.\

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval of the following leaves:

- a. A maternity leave for Leanne Christ, 2<sup>nd</sup> Grade Teacher at Pivik Elementary School, for the first 45 school days of the 2015-16 school year.
- b. An unpaid leave for Nick Carlisano, Bus Driver, retroactive to February 5 and 6, 2015.
- c. An unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Kara Pilarski, Librarian at Center and Regency Park Elementary Schools, effective February 19, 2015, for a period not to exceed 12 weeks.
- d. An intermittent unpaid leave, in accordance with the Family Medical Leave Act (FMLA), for Sandra DeFazio, Paraprofessional at Center Elementary Schools, for a period not to exceed 60 days.

*Motion by: Dowdell, Second by: White*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

### **Education Committee – Mrs. Michele Gallagher, Chair**

Recommend approval of the Program of Studies for 2015-2016, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval of the one year extension for the Allegheny CONNECT Regional Wide Area Network Resolution, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval of the agreement with Grade Point Resources for Extended School Year (ESY) Services, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to continue the Technology Integrator positions for the 2015-2016 school year.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to accept a \$50.00 donation to purchase books for Center Elementary School from the Rossetti Trust, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to accept a donation of miscellaneous supplies and equipment from Pivik PTA for Pivik Elementary School valued at \$3,473.00, as presented.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to accept a Resolution urging the General Assembly to establish a new funding formula for Basic Education, as presented.

*Motion by: Gallagher, Second by: McGough*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*



Recommend approval of the following overnight conference/field trip requests, as presented:

Attendee(s)	Date	Conference/Location	Cost
Mr. Andy Bronkaj, PHS Orchestra and student	March 12-14, 2015	PMEA W. Region Orchestra Collegiate Academy/ Erie, PA	\$130 - Approximate
Ms. Kristen Rowe, PHS Librarian	April 30-May 2, 2015	PA School Librarians Assoc. / Hershey, PA	\$425.00 - Approximate

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to accept the Service Agreement with Sunesys, LLC effective July 1, 2015, as attached.

*Motion by: Gallagher, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

The Education Committee met on February 10, 2015. Mrs. Gallagher made this report. The next meeting is scheduled for Tuesday, March 10, 2015, following the Facilities Committee Meeting in the Plum High School Board Room.

### **Finance Committee – Mrs. Michelle Stepnick, Chair**

Recommend approval of the Treasurer's Report and bill payments for January 2015, as presented.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to exonerate Harry Schlegel, Current Real Estate Tax Collector, for the 2014 uncollected property taxes, supplementals, and interim taxes for 2012 and 2013 totaling \$1,197,155.52 as of January 15, 2015.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend approval to appoint Keystone Collections Group for the collection of delinquent Earned Income Taxes retroactive to January 1, 2015.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, McGough, St. Leger, Stepnick, White*

*No: None*

*Absent: Tommarello, Zucco*

Recommend adopting a Resolution amending the definition of the Capital Improvement Program, for which the School District's General Obligation Bonds, Series of 2014 were issued, to include "the acquisition of a truck terminal, mechanic shop, and office building for use as a school bus terminal and office space by the School District" as part of the Capital Improvement Program.

**At 8:14PM Dr. Glasspool recessed the meeting for approximately 15 to 30 minutes.**

**The meeting was reconvened at 8:37; Rich Zucco returned to the meeting and Tom McGough left. Joe Tommarello did not return.**

*Motion to amend Bond Resolution by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes with a Roll Call Vote*

*Yes: Colella, Dowdell, St. Leger, Stepnick, Zucco*

*No: Gallagher, White*

*Absent: McGough, Tommarello*

Recommend approval to accept the Hawley Consulting Proposal for OPEB post-retirement medical valuation services for fiscal years ending June 30, 2015 and June 30, 2016.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

Recommend approval to accept an insurance package coverage offer with Liberty Mutual Insurance and Gleason Division for the 2015-2016 school year.

*Motion by: Stepnick, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

The Finance Committee met on February 17, 2015. Mrs. Stepnick made this report. A budget Work Session is scheduled for Tuesday, March 17, 2015. The next Finance Committee meeting is scheduled for Tuesday, March 24, 2015, both meetings will begin at 6:00PM in the Plum High School Board Room.

### **Policy Committee – Mrs. Loretta White, Chair**

Recommend approval to accept the following policies, as presented:

<b>Policy No.</b>	<b>Policy Name</b>
# 204	Attendance
# 304	Employment of District Staff
# 307	Student Teachers and Interns
# 309	Assignment and Transfer
# 317	Conduct and Disciplinary Procedures
# 317.1	Educator Misconduct
# 806	Child Abuse

# 818	Contracted Services
# 916	Volunteers

*Motion by: White, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

Under review: Policy No. 331, Job Related Expenses.

The Policy Committee met on February 10, 2015. Mrs. White made this report. The next meeting is scheduled for Tuesday, March 10, 2015, following the Education Committee Meeting in the Plum High School Board Room.

#### **Transportation Committee - Mr. Tom McGough, Chair**

The Transportation Committee did not meet this month.

#### **Athletic Committee - Mr. John St. Leger, Chair**

Recommend approval to hire Kenyan Hicks, Senior High Assistant Track Coach, for the spring 2015 season.

*Motion by: St. Leger, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

Recommend approval to accept Mike Larko, Sr., Volunteer Senior High Assistant Boys' Volleyball Coach, for the spring 2015 season.

*Motion by: St. Leger, Second by: Dowdell*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

The Athletic Committee did not meet this month.

**Food Service and Nutrition Committee - Mr. Joe Tommarello, Chair**

The Food Service and Nutrition Committee did not meet this month.

**Intergovernmental Committee - Mr. John St. Leger, Chair**

The Committee will meet on Wednesday, March 11, 2015 at 6:00PM in the PHS Board Room

**Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

Mr. St. Leger made this report.

**Eastern Area Schools - Mrs. Loretta White, Representative**

No report this evening, the Committee Meeting is this week.

**Legislative Policy Council – Mrs. Michelle Stepnick, Representative**

Mrs. Stepnick made this report.

**President's Report - Mr. Sal Colella**

Mr. Colella made this report.

**Announcements**

An Intergovernmental Meeting is scheduled for Wednesday, March 11, 2015 at 6:00PM in the Plum High School Board Room.

The regular March Board Meeting is scheduled for Tuesday, March 31, 2015 at 7:00 PM in the Oblock Junior High School Auditorium.

**Adjournment**

Motion to adjourn at 8:53PM.

*Motion by: Dowdell, Second by: St. Leger*

*Final Resolution: Motion Passes*

*Yes: Colella, Dowdell, Gallagher, St. Leger, Stepnick, White, Zucco*

*No: None*

*Absent: McGough, Tommarello*

ATTEST TO:

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Board Secretary